

## REGULAR MEETING

**FEBRUARY 1, 2018**

The Board of Education of the West Central School Corporation met in regular session on Thursday, February 1, 2018. The following members were present Jim Bergens, Jeff Lowry, Dennis Gutwein, and Mandy Sharpe. Also in attendance were, Peyton Hoeflerlin, Chloe Hoeflerlin, Adam Hoeflerlin, Tina Hoeflerlin, Quentin Harper, John Hoeflerlin, Sr., Priscilla Berrier, Donna Berrier, Bobby Berrier, Angel Berrier, Cambria Schleman, Deidre Schleman, Jason Lovely, Laurie Linback, Principal Dan Zylstra, Shannon Fritz, and Superintendent Don Street.

**STUDENT OF THE MONTH:** Dennis Gutwein presented Peyton Hoeflerlin with a certificate honoring him for being selected as February Student of the Month at the elementary school level. Jeff Lowry presented Cambria Schleman with a certificate honoring her for being selected as the February Student of the Month at the middle school level. Jim Bergens presented Angel Berrier with a certificate honoring her for being selected as the February Student of the Month at the high school level. Congratulations are extended to these students!

**TEMPORARY SECRETARY:** Dennis Gutwein made a motion to appoint Jim Bergens as the temporary secretary for the meeting. Jeff Lowry seconded the motion and Jim Bergens was elected temporary secretary.

**MINUTES:** Jim Bergens made a motion to approve the minutes of the regular meeting and the Board of Finance meetings of January 11, 2018. Dennis Gutwein seconded the motion and the minutes were approved.

**REQUISITIONS:** Dennis Gutwein made a motion to approve requisitions 18007 through 18020 for the corporation. Jim Bergens seconded the motion and the requisitions were approved.

**RESIGNATIONS:** Jeff Lowry made a motion to approve the following resignation as presented:

1. Jill Shannon – Resource Aid/Computer Lab Specials Instructor

Dennis Gutwein seconded the motion and the resignation was approved.

**EMPLOYMENT:** Jim Bergens made a motion to approve the employment of the following individuals as presented:

1. Dave Reif – Industrial Technology
2. Sierra Burtis – HS Asst. Track Coach
3. Jeremy Glasford – HS Asst. Track Coach

Jeff Lowry seconded the motion and the contracts were approved.

**LEAVE REQUESTS:** Dennis Gutwein made a motion to approve the following leave requests as presented:

1. Sharon Adams – Personal Leave
2. Sally Smidler – Personal Leave
3. Leanna Nielsen – Personal Leave
4. Julie Cyr – Medical Leave

Jeff Lowry seconded the motion and the leave requests were approved.

CONFERENCE REQUEST: Jim Bergens made a motion to approve the following conference request as presented:

1. ICGSA – Brian Pilarski, Shelby Powell, Jeremy Hauptli-Roncalli High School – February 11, 2018

Dennis Gutwein seconded the motion and the request was approved.

FIELD TRIP REQUEST: Dennis Gutwein made a motion to approve the following field trip request as presented:

1. Chicago Museum of Art – Shane Pack – April 28, 2018

Jim Bergens seconded the motion and the request was approved.

TRANSFER OF FUNDS: Jeff Lowry made a motion to approve the transfer of funds from the General Fund, Rainy Day Fund, Capital Projects, Transportation and Debt Services Fund to close out the 2017 budget. Jim Bergens seconded the motion and the transfers were approved.

COMMERCIAL INSURANCE: Dennis Gutwein made a motion to approve Selective Insurance with Regions Insurance Agency for Commercial Insurance during the upcoming projects. Jeff Lowry seconded the motion and the commercial insurance coverage was approved.

POLICY MANUAL REVISIONS: The first reading of employee use of Student Suicide Prevention, Required Plan for Seclusions and Restraints in School, and Military Recruiters – Parent opt-Out Provisions Under ESSA was held. Jim Bergens made a motion to approve the first reading of the policy manual revisions as presented. Jeff Lowry seconded the motion. There will be a second reading at the next school board meeting in March.

ITEMS FOR DISCUSSION: Mr. Zylstra informed the board that on February 7 the Lafayette Strings program will be back in school making up for their missed session on our January 24 snow day. On the 9th of February the 5th graders will head to the Lafayette Symphony for a live concert. During the week of February 19, the elementary school will be joining the middle/high school in celebrating Agriculture Week by joining in the dress-up activities and going to the petting zoo. Our math trainer will be here on February 8 to work with teachers again on math implementation.

Mr. Culp reported that the West Central teachers once again model the meaning of being lifelong learners during the 2nd semester. Teachers are being observed by two outside educational professionals to get productive feedback to enhance the best practices implemented within the classroom. Teachers have met with the observers to discuss lessons, classroom management, and best educational practices. After the conferences, teachers are welcoming these observers into the classroom to conduct observations and provide constructive feedback. There will be two different rounds of conferences and observations. West Central teachers are continually seeking ways to improve classroom instruction with the goal of enhancing student learning and achievement. Also, during the week of February 19 - 23, the West Central FFA is participating in a weeklong of activities, including dress-up days, drive a tractor/semi to school, and the annual petting zoo. Along with the FFA sponsor, Mr. Shaw Haselby, West Central students in the FFA are organizing and planning all the events for this fun-filled educational week.

Mr. Street reviewed student transportation needs that have developed recently. West Central's 1782 Budget Notice was approved. The 2018 budget was reviewed with the board. The 2017 ending cash balances were reviewed with the board. The utility use for 2017 was reviewed. The wind turbine provided a positive amount of electricity. The current student enrollment was discussed with 57 students from outside the district attending West Central. Mr. Street provided updates for the secure entrance and utilization project as well as the roofing project.

CLAIMS: Jim Bergens made a motion to approve claims 60 through 157 for the corporation. Dennis Gutwein seconded the motion and the claims were approved.

ADJOURNMENT: Vice-President Mandy Sharpe asked the board if there was any further business. Being none, the vice-president adjourned the meeting.

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Mandy Sharpe, Vice-President

APPROVED:

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Jim Bergens, Temporary Secretary

A work session was held on February 1, 2018 at 6:00 PM. The following members were present: Mandy Sharpe, Jim Bergens, Jeff Lowry, and Dennis Gutwein. Also in attendance were Kris Aschbrenner, Principals Dan Zylstra and Pat Culp, and Superintendent Don Street.

The purpose of the work session was to review the “Strategic Plan” developed in 2017 and to discuss the future needs of the corporation. Technology Director, Kris Aschbrenner, was present and took part in the discussion on current and future technology for our students at West Central School Corporation. Principals Dan Zylstra and Pat Culp were present to participate in the discussion on educational and academic goals.

Discussion Items:

#### Technology

Mr. Kris Aschbrenner, Directory of Technology, discussed the use of Chromebooks for grades 3-12 and iPads for K-2 grade. Mr. Aschbrenner reviewed the network upgrades that have been made. Future items to consider are continuing to replace Chromebooks, projector upgrades, classroom upgrades, document camera upgrades, Chromebook monitoring software, PA system, marquee upgrades and a projector in the gymnasium.

#### Buildings and Grounds

Mr. David Allen, Director of Maintenance, provided information on the HVAC, electrical upgrades and future projects, secure entrance project, door replacements, roofing project, and other summer projects. Future items to consider are updating HVAC software, floor finish methods, and continued door replacement project.

#### Elementary

Mr. Dan Zylstra, Elementary Principal, discussed testing on-line, deeper mathematical thinking is occurring with our students, the success of IRead3 with our students, the continued teaching of cursive writing at WC, and several other positive happenings at the elementary school. Items for consideration are providing experiences for the students that will provide background knowledge for continued educational growth. This may be gained through field trips and virtual field trips. Improving support for social and emotional health needs.

#### Middle/High School

Mr. Pat Culp, Middle and High School Principal, provided information that the continued growth of the CTE programs have provided numerous opportunities for our students. Continuing to differentiate classroom instruction based upon students’ abilities is important for the academic success of the students. The needs of students are continuing to increase with the Life Skills program. The need for a functional classroom and a Life Skills classroom may be needed in the future. The Indiana Department of Education has changed the requirements for students in these programs to reflect student level academic needs. The need to continue to provide background knowledge through virtual field trips is important for our students’ success. The increased student needs with social and emotional health needs continue to be an area of focus.

#### District

Mr. Street discussed the importance of professional development in order to provide for the needs of our students, potential future staffing needs, E-Learning, curriculum needs,

future and current facility upgrades, policies and procedures, and future grant opportunities to meet the social and emotional health needs of our students.

Vice-President Mandy Sharpe asked the board if there was any further business. Being none, the president adjourned the meeting.

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Mandy Sharpe, Vice- President

APPROVED:

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Jim Bergens, Temporary Secretary