

West Central School Corporation

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*"Encourage Every Student Every Day" *Engage *Empower *Educate*

Board of Finance

Thursday, January 5, 2023

Board Room 7:00PM

The Board of Finance Committee of the West Central School Corporation met on Thursday, January 5, 2023. The following members were present: Kyle McTeigue, Todd Miller, Jake Tanner, Mandy Sharpe and Jeff Lowry, .

Also present were: Cathy Rowe, Superintendent; Erica Kerns, Corporation Secretary, Shannon Fritz, Corporation Treasurer Megan Galbreath of the Pulaski County Journal

ELECTION OF OFFICERS: Board of Finance President Kyle McTeigue opened the floor for the nomination of officers. Todd Miller made a motion to nominate Jake Tanner as President. Jeff Lowry made a motion to close nominations. Kyle McTiegue seconded the motion and the motion carried.

Jake Tanner was elected President of the Board of Finance.

Mandy Sharpe made a motion to nominate Jeff Lowry as secretary. Todd Miller made a motion to close nominations. Jake Tanner seconded the motion and the motion carried. Jeff Lowry was elected Secretary of the Board of Finance.

Todd Miller made a motion to designate Shannon Fritz, Treasurer, as the investing officer. Mandy Sharpe seconded the motion and the motion carried.

DEPOSITORIES: Jeff Lowry made a motion to designate Lake City Bank, Medaryville, IN branch and Alliance Bank, Francesville, IN branch as the depositories for the year. Todd Miller seconded the motion and the motion carried.

CURRENT INVESTMENTS: Superintendent Rowe reviewed the current accounts, including checking, savings and certificates of deposit.

FINANCIAL REPORT: Superintendent Rowe reviewed the report of the district's financial condition as well as the fiscal and qualitative indicators dashboard per IC 5-13-7-8.

ADJOURNMENT: President Jake Tanner asked the board if there was any further business. Being none, the president adjourned the meeting.

APPROVED:

President

Secretary

Regular Session

**Thursday, January 5, 2023
Board Room 7:30 PM**

The Board of Education of the West Central School Corporation met in a regular session on Thursday, December 1, 2022. The following members were present: Kyle McTeigue, Mandy Sharpe, Jake Tanner, and Todd Miller.

Also present were: Superintendent Cathy Rowe, Elementary Principal Mike Carlson, MS/HS Principal Assistant Principal Michelle Miller, Megan Galbreath of the Pulaski County Journal, Erica Kerns, Corporation Secretary.

PUBLIC COMMENT: There was no public comment.

STUDENT OF THE MONTH: Board Member Mandy Sharpe was pleased to present our MS/HS winner Destiny Gibson with her Student of the Month Certificate. Jeff Lowry was happy to present Envee Grandchamp as the recipient of the Elementary Student of the Month Award.

CONFLICT OF INTEREST FORMS: Board members who are applicable under this law have filled out annual conflict of interest forms as required.

ELECTION OF OFFICERS: President Kyle McTeigue opened the floor for the nomination of officers. Todd Miller motioned to re-elect the current slate of officers. Kyle McTeigue, President, Jake Tanner, Vice President and Todd Miller, Secretary. Mandy Sharpe seconded the motion. The motion passed.

APPROVAL OF AGENDA: Kyle McTeigue made a motion to approve the January 5, 2023 agenda and to include the Bus Rental Agreement as Item at the end of the agenda. Jake Tanner seconded the motion and the agenda was approved.

MINUTES: Mandy Sharpe made a motion to approve the minutes of the executive session on December 1, 2022 and the regular session on December 1, 2022. Todd Miller seconded the motion and the minutes were approved.

REQUISITIONS: Todd Miller made a motion to approve requisitions 22287 through 23002 for the corporation. Jake Tanner seconded the motion and the requisitions were approved.

RESIGNATIONS AND RETIREMENTS: Jake Tanner made a motion to approve the following resignations and retirements as presented:

1. David Reif-MS track
2. Patti Kem-Cooperative School Services Director

Jeff Lowry seconded the motion and the resignations were approved.

EMPLOYMENTS: Todd Miller made a motion to approve the following employments as presented:

1. Maribeth Benesh - Cafeteria Staff

Kyle McTiegue seconded the motion and the employments were approved.

LEAVE REQUEST: Jeff Lowry made a motion to approve the following leave request as presented:

1. Leanna Nielsen, Maternity Leave April 14, 2023 through end of school year
2. Jodi Wash, December 16, 2022 afternoon personal leave

Todd Miller seconded the motion and the leave was approved.

RESOLUTION TO TRANSFER APPROPRIATIONS WITHIN EDUCATION FUND: Todd Miller made a motion to approve the resolution to transfer funds within the Education fund as presented. Mandy Sharpe seconded the motion and the resolution was approved.

EXTRACURRICULAR OVERNIGHT TRIP: Jake Tanner made a motion to approve the High School Wrestling team overnight trip to Franklin, IN on January 6-7, 2023. Kyle McTigue seconded the motion and the trip was approved.

SCHOOL BOARD STRATEGIC PLANNING AGREEMENT: Jeff Lowry made a motion to approve the agreement with Administrator Assistance to assist with school board strategic planning. Jake Tanner approved the agreement and the motion was approved.

ANNUAL APPOINTMENTS: Todd Miller made a motion to approve the appointments of the following individuals for 2023:

1. Shannon Fritz—Corporation Treasurer
2. Chassidy Leman—Corporation Assistant Treasurer/Human Resources
3. Casie Allen—Extra-Curricular Treasurer
4. Church, Church, Hittle & Antrim—School Corporation Attorneys

Kyle McTigue seconded the motion and the annual appointments were approved.

FACILITIES USAGE REQUEST WC TROJAN WRESTLING CLUB: Mandy Sharpe made a motion to approve the WC Trojan Wrestling Club requests for use of facilities without charge. Jake Tanner seconded the motion and the requests were approved.

LAFFOON AND ASSOCIATES TECHNOLOGY STAFFING AGREEMENT: Jake Tanner made a motion to approve the Laffoon and Associates Technology Staffing Agreement as presented. Todd Miller seconded the motion and the agreement was approved.

BUS RENTAL AGREEMENT: Jeff Lowry made a motion to approve Francesville First Baptist Church's request for the rental of a bus to transport a group to Bazz's Roller Rink on Wednesday January 4, 2023. Mandy Sharpe seconded the motion. The agreement was approved.

ITEMS FOR DISCUSSION: Mr. Carlson shared December flew by. We had a wonderful turnout for Donuts with Dudes, and we were able to hold the first Christmas program since 2019. Kindergarten, First Grade, and Second Grade were able to show their hard work and talent. Mrs. Mahaffey put together a very nice program, and the gym was full of families. Reading and math winter benchmarking was completed last month. Scores predict we are on track for the same growth rates as last year. Planning will be done to meet the increased goal for this year. It is Science textbook adoption this year. Unit Leaders will attend the caravan this month to begin looking at new materials. It's been a smooth start coming back from break, and we're looking forward to a great semester.

Mrs. Miller shared December was only 12 days long and jam packed with activities. Audrey Kroft had one of her pictures from photography class chosen to be published in the LightStream Calendar. She was also awarded a Visa gift card. The band and choir had their winter concert. We were able to hand out 53 food baskets to families in need. Thank you to Fratco for donating turkeys and hams, Lewis Bakeries of LaPorte for donating bread, and to Family Express Headquarters in Valparaiso for donating a gallon of milk for each basket. Also, a huge thank you goes out to Shelby Powell and Holly Benesh for delivering the baskets and to Mr. Odom's Civics class for helping me collect and organize the food. The middle schoolers took their winter NWEA where they showed a lot of growth in math and language arts. The sophomore's and junior's PSAT scores came in. As a group, the sophomores scored 21 points above the state average, and the juniors scored 72 points above the state average. The middle

schoolers who had good grades and behavior were able to participate in the carnival put on by Miss Strus. 3The high schoolers finished up the semester with exams, and the whole building went to the gym to compete in the Reindeer Games. Students with perfect attendance were put into a drawing for a chance to win gift cards donated by the following businesses: The Isis Movie Theater, Medaryville Pizza King, and Tippy's. The boys basketball team wrapped up 2022 as the champions of the South Central Holiday Tournament.

Dr. Rowe shared the timeline regarding Tecton and Moake Park stating that the design is scheduled to be complete by the end of March and another meeting to talk design will take place in the next few weeks. West Central was notified that a generous scholarship donation is being made available to students this spring in honor of Earl Teske. On the January 2nd teacher inservice day, Michelle Grewe from the Northern Indiana Educational Service Center provided inservice regarding Depth of Knowledge and Effective Questioning and will return on January 27th during our next early release inservice. Average Daily Membership will take place again on February 1st and we look forward to seeing an enrollment increase, a Communicator newsletter is in the works and should be coming out in the next few weeks, teachers will engage in curricular mapping in February. The Board will engage in strategic planning on February 16th from 4-8 with more details forthcoming. Our online auction will be up and running soon with items the board has declared surplus and a link will be available on our website. A description and explanation of traditional ELearning, Synchronous and Make Up days was given as well.

PAYROLL AND CLAIMS:Todd Miller made a motion to approve payroll and claims for the corporation.Jeff Lowry seconded the motion and the payroll and claims were approved.

ADJOURNMENT: Kyle McTiegue asked the board if there was any further business. Being none, the president adjourned the meeting.

APPROVED:

Kyle McTiegue, President

Todd Miller, Secretary